



LSTA

Library Services and Technology Act

Annual Report

FY 2011

October 1, 2010 – September 30, 2011

Kentucky Department for Libraries and Archives

Kentucky Department for Libraries and Archives
Wayne Onkst
State Librarian and Commissioner

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2010 LSTA Annual Report

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2011 LSTA Annual Report

Kentucky Department for Libraries and Archives

Mission Statement

The Kentucky Department for Libraries and Archives (KDLA) is committed to support and promote equitable access to quality library services and information resources to meet the library and information needs for all Kentuckians and to ensure that adequate documentation of government programs is created, maintained, and available for public use.

Introduction

The 2011 LSTA Annual Report has been prepared for the purpose of reviewing and evaluating the progress made toward meeting the goals outlined in the KDLA 2008-2012 LSTA Five-Year Plan. The Plan addresses the library needs and desires deemed necessary to the citizens of Kentucky and outlines a plan for meeting those needs. This report details funds awarded by project and the activities undertaken during federal fiscal year 2011. Financial information is provided that reflects actual expenditures by project.

Goal 1: Access to Information and Resources

Provide a central source of information and resource sharing activities that support libraries in their efforts to meet customer needs.

Goal 2: Technology and Electronic Linkages

Enhance the ability of libraries in Kentucky to meet the challenges presented by new technologies, and increase the electronic linkages between libraries statewide and KDLA.

Goal 3: Library Programming and Services

Provide, support, improve, and expand library programming and services available to the underserved, and unserved, and special needs populations of Kentucky.

Goal 4: Continuing Education and Professional Development

Strengthen the statewide library system by providing a competent, qualified workforce to deliver services and programs that addressed in the six LSTA purposes.

This publication is supported by the Institute of Museum and Library Services under the provision of the Library Services and Technology Act as administered by the Kentucky Department for Libraries and Archives.

The Kentucky Department for Libraries and Archives does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. This publication will be made available in alternative format upon request.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$70,371

Project #: 1B

Project Title: Kentucky Guide Program

KDLA Project Monitor: Valerie Edgeworth

Number of Persons Served: 75,000

Congressional District Served: Statewide

LSTA Purpose

Library technology, connectivity, and services

State Five-Year Plan

Goal 1: Access to information and resources

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Sustain our cultural heritage

Primary Users

Library staff and volunteers

Statewide public

Primary Services

Cultural heritage programs

Information access and services

Virtual library services

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To promote the use of Kentucky's archival and manuscript materials housed in historical records repositories throughout the state by creating bibliographic descriptions and making them accessible through the KDLA website.

Project Activities / Methods

During the project year, the program librarian actively worked to expand the Kentucky Guide Program by promoting the standardization of archival and manuscript materials through KDLA's public and private partnerships. With the help of the State Historical Records Advisory Board (SHRAB), the program librarian continued to develop A Basics of Archives training for KY Guide program repositories. During the year, the Guide Program completed its partnership with the Kentucky Historical Society and the Kentucky Museum and Heritage Alliance's two-year IMLS Connecting to Collections grant which ensured access to disaster planning and preparedness materials for all state repositories. The Guide Program librarian also coordinated the efforts of a new user group, the Kentucky Open Source Content Management Systems User Group, to create solutions and provide training to librarians on their content management systems. Assistance was also provided in the design of the new KDLA Online Public Access Catalog (OPAC) and online credit card ordering system to provide customers easier access to archival materials.

Efforts to provide customers with the most appropriate contact for research information continued with the program librarian maintaining and updating contact information for nearly 300 libraries and repositories listed in the Kentucky Guide. Contact was also initiated with two additional repositories not currently listed in the guide. Catalog records were reviewed and updated. An intern from the University of Kentucky's School of Library and Information Science assisted with the project by cataloging entries and providing reference services for program repository information. Funds from this project provided salaries for the intern and program librarian.

Project Outputs

- 20 new records were created
- 320 records were reviewed and are pending final updates
- 150 records were standardized in the Kentucky Guide portion of the KDLA catalog, meeting the projected goal of 150
- 285 records are pending final review

Direct contact with repositories increased 50%, requests for guide catalog information increased by 35%, and standardization of paper finding aids increased by 35% over the previous year.

Project Outcome

As a result of this project, customers have greater access to the extensive records holdings at KDLA. New microfilm finding aids allowed KDLA research staff to answer questions more efficiently and allowed customers to easily place online duplication orders. The updates to existing records increased the accuracy and availability of information provided through the KDLA OPAC. The program librarian expanded outreach activities providing an opportunity for KDLA to assist current Kentucky Guide and potential repositories with collection care, disaster planning, cataloging services, and information regarding funding sources and national trends.

The program librarian and interns will continue to edit existing catalog records for libraries and repositories currently included in the guide. The creation of item level finding aids for microfilm collections will also continue. The Kentucky Guide will continue to serve a variety of groups and institutions by offering unique and individualized services related to cataloging primary research materials located throughout the Commonwealth.

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LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$13,370

Project #: 1C

Project Title: Digitization Project

KDLA Project Monitor: Tim Tingle

Number of Persons Served: 20,000

Congressional District Served: Statewide

LSTA Purpose

Library technology, connectivity, and services

State Five-Year Plan

Goal 1: Access to information and resources

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Sustain our cultural heritage

Primary Users

Library staff and volunteers

Statewide public

Primary Services

Cultural heritage programs

Digitization and digital library products

Information access and services

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To expand customer access and use of historically and culturally significant original source material by creating digital images of KDLA's special collections and archival materials, and making them available through the KDLA website.

Project Activities / Methods

In the project year, KDLA made significant progress creating digital surrogates of original special collection materials. Kentucky Governor's Executive Journals and photographs were scanned, including many historical papers and photographs. Work began to describe the scanned records which will allow access through the KDLA e-Archives.

As the project progressed, it was determined that it was impractical to digitize audiotapes, videotapes and film, and photographic slides and negatives as intended. Vendors were contacted and estimates were obtained. Contracts for vendors to digitize these items were finalized and digitization will be completed in FY2012.

Project Outputs

- 26 cubic feet of Work Projects Administration's (WPA) Writers Project files were scanned
- 18 Fayette County Circuit Court case files were scanned
- 20 folders of Governor Isaac Shelby's first term were scanned
- 1000 public information photographs from the WPA, the Superintendent of Public Instruction, and the School of the Blind collections were scanned

Project Outcome

KDLA staff will continue to digitize archival materials until completed. Other special archival collections will be made available to customers such as Kentucky Governors James Garrard and Christopher Greenup's papers, World War I Service Cards, Will Books, large topographic maps, 16mm films, video and audio tapes, and photographic slides, negatives, and prints. All will be digitized, described at the item level, linked to the KDLA OPAC.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$438,153

Project #: 1D

Project Title: Collection Access and Management

KDLA Project Monitor: William Shrout

Number of Persons Served: 297,902

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 1: Access to information and resources

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Library staff and volunteers

Statewide public

Primary Services

Continuing education for the public

Interlibrary loan

Literacy Programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To create access to informational resources in a variety of formats and to respond to the educational, recreational, and informational needs of Kentucky libraries and individuals.

Project Activities / Methods

Materials were added to the State Library collection based on survey responses and focus groups and early acquisition records were made available to the public through the online catalog. KDLA staff located and created complete, full-level bibliographic records for materials, updated holdings in the OCLC database, and added those records to the KDLA OPAC. Staff also updated and created web resources and linked them to web-based bibliographic records and resource lists to full-text surrogates, including batch-loaded records for federal documents. State publications were collected, prioritized, and housed in print and electronic format. Materials for book discussion and thematic kits were identified, purchased, cataloged, and packaged. Videorecordings were provided by Kentucky Education Television (KET) to support the Child Care Training Lending Library Program partnership with KDLA.

KDLA staff also managed the Kentucky Union List of Serials (KULS), providing libraries access to current serials holdings information through ownership verification and electronic transmission of interlibrary loan requests. Staff identified necessary training plans and efficient workflows for maintaining the union list and worked with libraries across the state to ensure compliance. During the grant year, KDLA joined the Kentucky Libraries Unbound (KLU) OverDrive Consortium and provided customers access to a digital download service for audiobooks, ebooks, music and video. Participation allowed the selection of ebook titles on Library Science, computing, management, and career development for public librarians and state employees.

Project Outputs

- 700 media items, 19 DVD video recordings, 696 sound recordings in CD and mp3 format, 4,216 large print items were added to the KDLA collection at a cost of \$180,580
- 199 new programming and book discussion kits (44 large print, 35 young adult, 13 preschool, 13 teen, 56 regular print, 8 adult thematic kits, 10 preschool Summer Reading, 10 adult Summer Reading, 10 teen Summer Reading) were created at a cost of \$158,700
- 1,576 state publications were cataloged and processed at a cost of \$39,885
- 7,354 interlibrary loan transactions were processed at a cost of \$35,624
- 6,744 union listing updates from 34 Kentucky libraries were processed at a cost of \$11,638
- 29,661 visits to the KDLA online catalog were made at a cost of \$10,226
- The State Library joined Kentucky Libraries Unbound Consortium at a cost of \$1,500
- 43 KET Child Care Lending Library kits were created

Project Outcome

Services were provided that enabled KDLA and staff in Kentucky's libraries to serve the information needs of customers. In response to 5 user surveys and on-going needs

assessments, better service, as well as a broad quality selection of resources for targeted groups, was provided.

Visits to KDLA's online catalog decreased by 20.3%, down 7,574 visits from FY2010 reflecting a widespread trend for online library catalogs. KDLA staff are looking at ways to make the catalog a more attractive research tool, through enhanced local system configuration and utilization of OCLC's free WorldCat Local QuickStart product.

KDLA showed a 15.4% decrease in the number of items circulated, from 16,481 in FY2010 to 13,949 in FY2011. However, the circulation loan period for book discussion kits was extended from six weeks to eight weeks in response to customer and public library staff requests. This decreased the number of times a book discussion kit could circulate in twelve months from 9 times to around 6. In spite of this, overall kit circulation showed a slight increase from 2,096 in FY2010 to 2,114 in FY2011.

Interlibrary loan lending fell 245 transactions from 7,599 the previous year to 7,354. General circulation of multimedia and kit materials also decreased 27.6% from 4,450 transactions in FY2010 to 3,221 in FY2011. These decreases are attributed to loan period extensions and the weeding of VHS videorecordings. In FY2010, VHS/DVD circulation represented 63.5% of all media circulated or 17.1% of overall circulation. FY2011 VHS/DVD circulation represented 27.6% of media circulated or 6.4% overall. 1,990 underutilized VHS items were weeded this grant year, leaving only 1,462 VHS video recordings in the collection.

KDLA provided individuals, agencies, and institutions with to support their educational, informational, economic, and recreational needs. State government workers were provided access to professional library services, resources, and learning opportunities which greatly enhanced their productivity, and provided cost savings to governmental agencies. The book discussion kits, thematic programming kits, and other resources provided to Kentucky libraries through this program allow the development of quality educational experiences for Kentucky communities without a burdensome budgetary investment for local library systems.

Anecdotal Information

Hardin County Librarians appreciate the work that goes into the discussion guides included with the book discussion kits. They frequently engage their community by inviting local professors to lead a book discussion group for a historical novel.

A Fleming County librarian appreciates the convenience of having so many useful materials within the thematic kits.

A librarian from Pike County is thankful for the kit program and said, *"Her book group would not be possible if KDLA did not provide the service."*

A Kentucky State Employee wrote, *"Over the past six years, I have used the State Library services for several projects. I have always received excellent service from the library staff. They have always been very helpful with finding the research materials I*

needed to complete my projects. The material was always on point. It seemed they were able to find items that weren't available to me through other avenues."

Western Kentucky University expressed appreciation for work done on a large project through the KULS program to keep their serials collections useful and up-to-date thereby freeing up local staff for other duties in a short staffing environment.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$284,639

Project #: 1E

Project Title: State Library User Services

KDLA Project Monitor: Keith Knox

Number of Persons Served: 297,902

Congressional District Served: Statewide

LSTA Purpose

Library technology, connectivity, and services

State Five-Year Plan

Goal 1: Access to information and resources

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Library staff and volunteers

Special needs persons

Statewide public

Primary Services

Information access and services

Interlibrary loan

Staff development, education, and training

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To maintain a high quality collection of information resources in a variety of formats and appropriate equipment for use by KDLA staff for reference and research purposes, public library staff for programming and customer needs, and state employees for training and continuing education.

Project Activities / Methods

Two Materials Selection Committees met monthly to select resources in all formats to support State Library collections, including public performance multimedia materials, databases, and software packages. The committees' decisions reflected the specific resource and service needs identified by customers. Items added to the collection included, books, periodicals, business videos, sound recordings, DVDs, Text Express discussion kits, large print books, large print discussion book kits; and child, teen, and adult thematic kits.

Reference librarians provided resources to satisfy information requests from public library staff and state government employees. Online training, Ask-A-Librarian reference, large print and audio book circulation, and media and regular scheduling services were provided. An annual assessment of electronic resources was completed and databases that were no longer adequate and useful were disposed of or scheduled for removal once the term agreement expires. Databases that are available through the Kentucky Virtual Library (KYVL) were also discontinued to avoid duplication and as a cost savings measure.

KDLA's online catalog and media scheduling system was upgraded to satisfy the goal of modifying and updating software and technology to provide functional public access. Additional training and instructional materials in various formats to assist state government employees in the performance of their duties were deployed. Several pre-recorded sessions of live online training were provided as an alternative to live online training for those who could not fit the training into their daily work schedules.

Several user surveys were administered regarding the use of kits, those most popular, and additional theme requests. Feedback was received regarding the number of books and length of circulation and the lending policy adjusted to accommodate user needs. State government employees were surveyed regarding use of audio and video materials. Announcements for new book discussion, Text Express, thematic and KET kits, and library science titles added to the State Library collection were sent through the public library listserv. Distribution lists for state government employees with active library cards were used to send notification of upcoming online training events and new training materials available. Distribution lists for state agencies and departments, such as the Kentucky Employee Assistance Program and Governmental Services Center, and Office of Personnel, were used to keep each informed of specific titles relevant to their duties.

Project Outputs

55,038 searches were registered on databases which fell short of meeting the target of 70,000. This decrease is attributed to the impact training has had on those utilizing databases. The number of government employees that gain knowledge on how to

effectively search databases reduces the time they spend accessing and processing information. 47 online training sessions were offered, exceeding the projected output of 20 sessions for FY 2011. 342 state employees participated in 33 sessions, and 171 participants attended 14 online training sessions designed specifically for public library staff.

44 large print and 56 regular print discussion kits were made available to State Library customers. Included were 10 adult thematic, and 10 preschool and 10 teen thematic kits to correspond with the 2011 Summer Reading theme. In total, 199 kits were added to the State Library's collection. Circulation transactions of 13,949 during FY2011 showed a 15.4% decrease when compared to last year's circulation total of 16,951. This reduction is due in to changes related to checkout periods of circulating materials. 16,951 card holders were served by the State Library, an increase from 16,428 cardholders from FY 2010 or 4%.

Project Outcome

State Library customers received quality reference and information services that met their information needs. Evaluations obtained from public libraries utilizing large, adult regular, and audiobook circulating collections indicated a 95% satisfaction rate with the service and content, and most specifically with the variety of genres available. Survey results also showed an above 90% approval rating with TextExpress, adult, teen and preschool thematic circulating kits. Feedback received from state employees and public library participants in iLinc online trainings sessions were positive and consistent exceeding the 90% approval rating by 5%. Emails from customers who used the Ask-A Librarian feature were appreciative, always highlighting timely and courteous service the State Library provides.

Anecdotal Information

Customers, both from public library employee and state worker groups, continue to express satisfaction with, and appreciation for, the services that the State Library provides.

State Employee feedback:

"I have only recently used Library Services, and the service and promptness and friendly helpfulness greatly exceeded my expectations. I had requested a few "hard to find" videos through Ask A Librarian, and she was so courteous and helpful. I was so pleasantly surprised! Thanks again!"

"All service I have requested has always been handled efficiently and I have no negative issues with the library at all. It is great that this is available to state employees."

"Over the past six years I have used the State Library services for several projects. I have always received excellent service from the library staff. They have always been very helpful with finding the research materials I needed to complete my projects. The material was always on point. It seemed they were able to find items that weren't available to me through other avenues."

“Try to provide more online training for state employees that are considered beginners in research your resources. One hour classes we can take during our lunch hours. I love your services and your employees have always given me 110% results but I feel like I am lacking in knowing where and how I can gather resources without just asking you to do it for me. But you are still my favorite state employees.”

Public Library Staff feedback:

“I liked the software used for the webinar. It was very user friendly.”

“This was a great session. The class was professionally presented.”

“This class was very well presented and I think anyone that does not use kits should take this class so they can be informed on what you have to offer.”

“This was the best KDLA webinar I've taken. A couple of years ago I took a Reference class and it was and still is far and away the best online class I've ever taken. The instructor knows her stuff and she makes learning accessible, understandable and enjoyable. Excellent!”

**LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011**

Funds Awarded: \$421,595

Project #: 1F

Project Title: Support for Library Consortia

KDLA Project Monitor: Charlene Davis

Number of Persons Served: 862,963

Congressional District Served: Statewide

LSTA Purpose

Library technology, connectivity, and services

State Five-Year Plan

Goal 1: Access to information and resources

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Library staff and volunteers

Statewide public

Primary Services

Information access and services

Interlibrary loan

Staff development, education, and training

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide support for collaborative efforts that serves the informational needs of both library staff and the citizens of Kentucky.

Project Activities / Methods

KDLA managed and funded the maintenance and expansion of the Kentucky Database at OCLC, including ftping non-OCLC bibliographic records to the database. Staff coordinated and managed the Kentucky Resource Sharing Program's interlibrary loan activities, and funded said activities for libraries designated OCLC Group Members. Access for Kentucky's libraries to electronic information databases via the Kentucky Virtual Library (KYVL) was financially supported through this project and with staff knowledge and expertise as appropriate.

The KDLA 2011 Librarian Training Needs Survey was completed, and training was planned, coordinated, and funded based on expressed needs and changes in deliverables. KDLA participated in the Endeavor/Voyager Library Management System Consortia project as an individual institution and managed the Kentucky Union List of Serials.

Project Outputs

Funding for additional databases in KYVL was provided to the Council on Postsecondary Education (CPE). 298,274 records from non-OCLC cataloging institutions were loaded to the Kentucky group database at OCLC, exceeding the target of 200,000. New contributors and a number of libraries with annual updates were processed through the OCLC reclamation service. These actions brought a number of complete databases instead of update files to the project.

Two live online training related to resource training was created and deployed in response to a new cataloging schema, RDA, scheduled for implementation in 2013. Content related to both borrowing and lending and the KYVL Courier Services was created and scheduled for deployment in October 2011. KDLA staff provided support to public library staff regarding questions concerning cataloging and interlibrary loan. The annual KDLA Librarian Training Needs Survey was delayed due to KDLA staff changes. The survey will be deployed in October 2011 and those results will be utilized to inform the next round of training opportunities. No new databases were added to the KYVL collection as a result of state budget reductions. A major state agency contributor had to, after partial funding in FY2010, drop their subsidy in FY2011.

A true reflection of actual KYVL database usage is not available. Several libraries acquired and implemented a new discovery application through one of the major database providers, EBSCO. The application is implemented through local libraries' OPAC. When a search is conducted at the local level, the search is also conducted in the EBSCO databases. This added feature has resulted in millions of additional searches negating a true reflection of actual usage for comparative purposes. Full Text statistics are being examined in an attempt to find a realistic number, keeping in mind that Full Text numbers are flawed in that there are databases, which because of the nature of their content, do not report full text results. Evaluation is ongoing.

Lending and borrowing increased by 5% over the previous year. KDLA 24/7 OPAC received 29,661 visits, a 20.3% decrease. 37,235 visits were recorded in FY2010. This decrease reflects a widespread trend for online library catalogs. KDLA staff looked at ways to make the catalog a more attractive research tool by implementing an enhanced local search system configuration of OCLC's free WorldCat Local QuickStart product.

State Library staff processed 6,744 union listing updates for KULS from 34 Kentucky libraries, exceeding the target of 4,000 listings. Libraries served exceeded the target by 70%. The demand for this service is attributed to greater demands placed upon fewer Kentucky library staff across the Commonwealth. 236 emails were exchanged between State Library staff and KULS participants, coordinating the work for the KULS program.

Project Outcome

The various collaborative efforts supported by this project allowed library and archival repository staff and customers throughout Kentucky to easily gain access to a wealth of information.

With regard to training, 90% of library staff who completed an online evaluation after training indicated that the knowledge and skills that they gained through the training was either outstanding or good. 90% indicated that the training was effective, with 83% indicating that they were satisfied with the level of training provided. The majority of participating library staff members have adapted well to the live online environment and consistently report extremely high levels of satisfaction with the delivery method.

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LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$334,229

Project #: 2E

Project Title: Information Technology Infrastructure Support

KDLA Project Monitor: Skip Hunt

Number of Persons Served: 150

Congressional District Served: Statewide

LSTA Purpose

Library technology, connectivity, and services

State Five-Year Plan

Goal 2: Technology and electronic linkages

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Provide tools for the future

Primary Users

Library staff and volunteers

Statewide public

Primary Services

Digitization and digital library projects

Information access and services

Technology infrastructure

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide the information technology infrastructure for the State Library; information technology services for patrons of the State Library, including state employees and public libraries statewide; and technology to ensure the success of other LSTA funded projects.

Project Activities / Methods

Funds were used to support storage costs, hardware, software, and network components that enabled the availability and support of electronic information resources, including reference, literary, and government records.

Information technology support was provided to KDLA staff, as needed. The following purchases enhanced the network infrastructure as noted:

- Adobe and Microsoft software licenses were purchased
- Memory was purchased for all PCs to assist in the deployment of Microsoft Windows 7, Microsoft Office 2010 and Adobe

Project Outputs

The projected output targets for software license updates were met.

Project Outcome

Through this project, electronic information resources and services were delivered to the direct customers of KDLA and local public library systems, providing local citizens a portal to the State Library's information resources, both library and archival. These operations ensured that libraries and citizens of Kentucky had equitable access to the networked library and archival information available.

Software license upgrades and ongoing technology support allowed employees to efficiently complete their work, provide enhanced services to customers, and expand services related to electronic resources.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$464,625

Project #: 3B

Project Title: Kentucky Talking Book Library

KDLA Project Monitor: Barbara Penegor

Number of Persons Served: 4,248

Congressional District Served: Statewide

LSTA Purpose

Services to persons having difficulty using libraries

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

People with special needs

Senior citizens

Primary Services

Information access and services

Outreach services

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide free public library services to Kentuckians who are physically unable to read standard print because of visual or physical disabilities.

Project Activities / Methods

KDLA provided direct services to patrons by circulating movies, newspapers, musical instruction and musical scores, books and magazines (Braille, cassette, digital cartridge) and the necessary playback equipment via the US Postal Service. Customized service was provided to each patron, assisting them with book selection, equipment replacement, circulation adjustment, reference, and referral. Brochures, catalogs, newsletters, and patron guides were produced as needed in-house and used to recruit new patrons and introduce them to the services available.

KTBL administered BARD (Braille and Audio Reading Download) for Kentucky users who download digital talking books directly from the National Library Service (NLS) website. Technical support was provided to patrons for this service. Blank digital cartridges and containers were purchased. Digital players and accessories were distributed to new patrons and existing patrons received new digital talking books in place of traditional cassette players.

KTBL provided services statewide, as the last subregional branch closed at the end of FY2010. KTBL collaborated with the Audio Studio for the Reading Impaired to distribute Kentucky-related magazines on cassette tape. The Talking Book Library also produced and distributed an annual survey which was sent to patrons with email addresses. The KTBL newsletter was distributed via email and posted on KDLA website and Facebook page. KTBL staff created a marketing plan which included a YouTube video to explain the basics of KTBL services.

Project funds were used to provide salaries of nine KDLA staff in support of project activities and eleven new volunteers were recruited and trained to support the recording program, including some authors reading their own work. A catalog of Kentucky books was produced and distributed. Recorded magazines were produced and distributed; cassette tapes were duplicated to create new books and magazines for distribution, and to replace lost or damaged tapes; print books were selected, purchased, and recorded; DVDs with audio description were purchased and circulated; and returned equipment was inspected and repaired. KTBL staff attended multiple continuing education opportunities to maintain a high quality of service, including participating in tours, conferences, and meetings to promote digital books and machines to librarians, organizations for the blind, senior citizens, and service organizations.

Project Outputs

Readership – 4,248 patrons

New patrons – 522 patrons were added

Circulation – 246,200 items (3,727 Braille books; 148,058 digital books; 77,568 cassette books; 6,949 Kentucky-recorded books; 4,371 KY magazines; 472 descriptive movies; and 5,055 newsletters)

Volunteers – produced 69 books and 2 special projects. Most were newly-recorded books, while the remainder included existing recordings converted and re-released in digital format

Staff – conducted or participated in 16 outreach activities

Machines – 1,730 machines and accessories were distributed to patrons, 51% digital players, 31% cassette players, and 17% accessories

Newsletters – 2 issues of the KTBL newsletter were produced

Digital Cartridges – 648 digital cartridges were loaded with digital KY books

Cassette Tapes – 500 cassette tapes were duplicated for distribution

Additional outputs – 163 out-of-state interlibrary loans for Kentucky books; locally-produced Kentucky books circulated an average of 4.06 times each, while NLS titles averaged 3.84 times each.

Project Outcome

The Kentucky Talking Book Library (KTBL) serves as the Kentucky regional library in a nationwide network administered by the National Library Service for the Blind and Physically Handicapped (NLS), which is a branch of the Library of Congress. NLS supplies KTBL with Braille and special format books and magazines, cassette players and accessories, and support and guidance. KTBL provided services to 126 Kentucky counties.

Through the Talking Book Libraries, free public library services were provided to Kentuckians who are physically unable to read print. Patrons ranged in age from 1 to 104. Preschoolers used Braille or Talking Books as an introduction to literacy, while older children used them to learn Braille, read school assignments, and pleasure reading. 64.2% of KTBL patrons are over age 60, with the 80-89 year-olds being the largest group with nearly 22.8% of total users. When surveyed, 90.3% of patrons responded that they use Talking Books for entertainment, 44.4% for companionship, 41.8% for education, 17.4% for religion, 19.2% to stay abreast of current events, and 14.4% for professional development. Patrons could select more than one category.

The success of the Talking Book service was evidenced by heavy usage. During the project year, individual patrons read anywhere from 1 to over 800 books, with 58.8% listening more than 2 hours per day. Registered KTBL patrons averaged 58 items each, as compared to 12 items averaged by registered public library users in Kentucky. In FY2010, digital books accounted for 26.7% of audiobook circulation. This figure rose to 64.4% in FY2011. KTBL created its first digital in February and by September, digital books accounted for nearly 20% of circulation.

74.4% of survey respondents rated overall service as “excellent,” 18.2% rated it as “very good,” 6.9% patrons rated the service as “good,” and .5% rated the service as “fair.” When asked what they liked best about the service, 25.4% liked the ability to download books, 23.2% liked the convenience of delivery or automatic service, 15.9% appreciated the helpfulness of staff, 15.6% were pleased with the equipment and service designed for persons with blindness or low vision, and 14.1% liked the variety of materials available. The ability to download from NLS BARD website was also recorded. 15.6% of KTBL patrons used the BARD website to download digital talking books reported that they could obtain and read the books they wanted, when they chose, and didn’t have to return them, as a positive factor.

While KTBL serves a relatively small number of individuals, the impact of the service on the individual’s life quality cannot be overstated. For many patrons, this is their link to the world. This free service enables them to easily obtain materials and the necessary playback equipment for access to printed information that would otherwise be unavailable to them.

Anecdotal Information

"The Kentucky Talking Book Library and the National Library Service are a major blessing in my life. I enjoy reading non-fiction as well as fiction. Reading for fun as well as reading for self-improvement. I would rather read a book than sit through most movies. <sigh> "The KTBL staff are tops in my opinion. A major asset for Kentucky."

"This note is to thank you and the staff at the library for the great service you provide. I send special thanks for one staff member who has served me for a long time and she has always been very helpful. When I call for a book she goes above and beyond the call of duty to help. Many times I have called for a book which I didn't have the full name of the book or the author and she has found what I wanted. I have given her a category and she has suggested many good books for my reading pleasure, and I have been delighted with her help. She is very personable and a very friendly voice on the phone, you have a jewel in her, don't let her get away. Please put this in her personnel file so others will know how helpful and patient she is. THANKS YOU SO MUCH FOR ALL YOU DO, YOU MAKE LIFE MORE ENJOYABLE FOR THE SIGHTLESS PEOPLE."

"From the very beginning up to the present, every effort... time invested, this program needs a pat on the back. A user of "talking books" and my local library, to the screen reader on my tv... I sincerely appreciate everyone who makes it possible. You make us possible!!! We belong. We are included. My talking book library in Frankfort, KY is a very hard working staff of people. Ready to help. I am so glad for this space to say, "thank you all!" You are appreciated...God bless"

"Dear Talking Book Library, What a great service! I bought a 4G Lexar flash drive and downloaded my first 2 BARD books. The instructions were quite clear and it worked the first time. Can't wait to listen to them so I can pick some more to read. I'll continue to read books that are mailed to me, but will probably discontinue that in awhile. Thank you so much."

"My husband loves your service and depends heavily on it. He anxiously awaits a new book every time I send them back. I wish that we could help financially however we are stretched to the limit just to meet our expenses. If we ever get anything extra you would be our very favorite charity. Thank you for sending the books".

"As you may understand from my account, I truly love reading. I try to read the books promptly and return them quickly because as I love reading I know others want the books too. Sometimes I overlook a book and keep it longer than usual but I try my best to get them back as fast as I can. I read Braille superfast and I love getting books in Braille as I am hard of hearing. I enjoy the audio books and the digital books too and listen often but want you to know nothing compares with a Braille book. There is just nothing close to reading a book for myself you probably understand that being a Librarian. Thanks for your service."

"<The patron> has passed away. I thank you so very much for providing her such enjoyment for the last several years. It brought us closer together as a family—Mom, my wife Carolyn, and myself say every night and listened to our favorite author, Gilbert Morris—we listened to about 60-70 of his books plus a few others. It meant so much to me, her son."

"You simply can not know what a blessing you are and continue to be to so many people. My wife has so many hours to just sit being limited by her bad eyesight and enjoys several hours daily the "talking books". My legs and stroke (took left arm and hand) were badly disabled during operations, so I get to enjoy many of the books with her."

"KTBL staff have been so very helpful—and patient. They are truly an asset that merits much commendation for service "over and beyond" the call of duty. Please recognize their significant help in every way possible."

"I am the daughter of one of your participants...using the digital machine for playing books. KDLA staff set up her account to allow me to download books for her since she cannot see computer screens...as well as you allowing her two books at a time. I purchased a couple of blank (cartridges) for her and we supplement the books you send directly to her with books that I download from BARD... Since she has received her digital player she has listened to two or three books a week. She is home-bound and has found these books a pleasant way to spend her time as what little sight she had has dwindled to seeing shadows only. The service you provide has been wonderful for her... I just wanted to introduce myself and let you know how much our family appreciates the service you provided our 90 year old mother."

A new patron told said, "I didn't think I would like this (talking book service), but I love it. My grown daughter told me 'That's the worst thing they could have done for you—now all you do is read and ignore us!'"

A gentleman patron calls often to have librarians look up the meaning and origin of words and names he finds in the talking books he reads.

"I would like to take this time to say how much the Talking Book Library has meant to me over the last three years. First it has given me back the freedom to be able to just pick out the book I want to read and with a few days it is delivered to my door and I am reading it. Secondly, it has been a Godsend to me in my goal of finishing my education at the University of Kentucky. There have been times that the University could not provide me with the book I needed to complete a class and the Talking Book Library came through with the needed materials, thus giving me the tools I need to reach my goals without interruption. It would be a real disappointment to myself and other blind Kentuckians if ever funding was cut for such a fine and helpful organization. We the blind need the Talking Book Library and its wonderful staff to help us stay connected with the rest of the world. Thank you for allowing me to speak on their behalf."

"I am very appreciative of the service because I cannot hold books to read them. My brain still works even though I am disabled. Tell Washington to put more money into the program."

"My father utilizes the system. He is a resident at (a nursing home)... He is nearly blind from Parkinson's and very much so likes the talking book programs and the ability to keep his mind active. He was a former educator so this is a big deal to him. Thank you."

"My mother is 85 years old and she uses the services. In fact the talking books are the only way she can survive each day! She is legally blind and a widow, she listens non-stop to the books... As I say, she is 85 1/2 years old by alert and very much appreciates the program. Thank you."

"I think your service is wonderful and significantly improved my life."

"My father...is using KY Talking Book Library on a consistent basis. He tells me he listens to 1-2 books a week. He is enjoying this service immensely. It has helped him adjust to not being able to read with his own eyes. He has a smile on his face and joy in his voice when he talks about this service. My dad is a veteran and is continuing to learn about many wars through the talking books; he stated he has learned a lot. Thank you for providing a tool for my dad to remain independent and to stay mentally alert."

"I'm sure your job, as most, may seem very thankless at times, but I want you to know that what you do and the service you provide, touches the lives of many. You have no idea how much my dad enjoyed those books and looked forward to the new ones he would receive. They provided him with companionship and helped him to get through the day. Sometimes too much so! <The patron> and I would be down cooking dinner and talking to him and all of a sudden he would hit "play"! I guess he was tired of talking to us :) He loved his books. It also gave me comfort in knowing he had something to do to keep him occupied when we weren't around. Thanks so much to you and the entire staff at the library. Words can't express how much you are appreciated."

"A patron's daughter told me that her mom is really loving the service. She laughs and laughs when she listens to the books. She just can't listen to them fast enough!"

The husband of a patron called to ask me not to mail any more books—not because she didn't like them, but because even though he is in his late 80s he has gotten so good at downloading her books from BARD! "It is worth its weight in gold."

A new patron called to tell everyone here how much she is enjoying the talking books. She was able to listen to the Bible, and said, "You don't know how much that means to me. It has helped me so much."

"Thank you each one for all you do. I appreciate all you do for helping to brighten my days. I also really appreciate all the good clean Christian writers. It is so nice to be able to read as much as I want. I have no use for much of the programming on television and Louisville does not have any sort of reasonable radio broadcasts anymore, so reading is filling some major emptiness."

"To all of you at Talking Books--Our family thanks you so much for the wonderful service you provide. Anytime I called you with a request for my mother, you were so responsive. You made her life so much better than it would have been. The hours of enjoyment she had listening, the way the books stimulated her were a godsend to us all. Thank you so very, very much."

In response to a press release announcing NLS 80th anniversary: "Congratulations! I am so pleased for you that you have reached your 80th Anniversary. It's a tribute to you and the KTBL staff (past and present) that you have reached this milestone and been such a great success. Your service is a treasure house of literature for those with vision loss and other disabilities, and is much needed by Kentuckians who would otherwise be unable to enjoy a good book!"

NLS provides Braille versions of major league baseball schedules, but KTBL created a Braille schedule of the Louisville Bats for a patron. We also provide him, and others, with Braille copies of UK and U of L football and basketball schedules each year.

A patron requested a very old book that was only available on record. His librarian ordered it for him via ILL and also sent him the special record player he needed to listen to it. "I'm including this letter with the Talking Book Record Playing machine to express my sincere thanks for lending me this machine to listen to TINKERBELLE...What a pure joy to once again enjoy hearing about the monumental endeavor. I also found a web site dedicated to the TINKERBELLE Project. I wouldn't have had the enjoyment again if not for your efforts. Three cheers for you and I'll even take off my hat for all of your efforts."

"Thank you for all you did for my mom—she was such a devotee of the word, and you helped her keep enjoying it when her eyesight made it tough!"

“Thank you so much for your help, expertise and encouragement. This yellow tape player has been such a blessing in my life. I am not asking for a replacement cassette player, because I am now very spoiled by the new digital player! And you are getting books digitized at such a rapid rate, that I do not foresee needing to go back to cassette style books. Thanks again for the part your all play in enriching my life with wonderful books to listen to.”

“I think KTBL does a great job....KTBL provides a valuable service to me and some of my friends and family. Regular libraries and commercial products cannot replace the National Library Service and KTBL for providing a tremendous range of materials and services to people with reading disabilities. Dear Legislator—if you choose to cut the KTBL budget, will you come to my house and read a 700 page biography of Werner Von Braun to me whenever I want to hear it? And will you read to all your other constituents who currently have KTBL service or would apply for it throughout your term of office?”

“My daughter loves this service. It has helped immensely both with her education and state-of-mind. She has had many eye surgeries and this service has been a real blessing to her. She loves to read and when she lost her vision it was very hard for her until we found this service. God bless you all for this wonderful gift you give those less fortunate. Thank you so very much.”

“Please keep the personal touch at KTBL. The people are what make it easy for us to use it and it is great to know there are people on the other end who are caring and wanting to help us find the right books and materials we need when we need them.”

“Thank you for such a prompt reply and letting me know of the availability of two more Patrick Taylor books. I notice on the catalog that Irish Country Christmas and Irish Country Girl are available as DB books so I will be able to access them myself. I am so delighted with your new downloading process. I didn't think I would be able to grasp the procedure but your department was so helpful and now it is so easy and quick. Books add so much enjoyment to my day. Thanks again.”

Exemplary Project

There is no other source where those who are print-disabled are provided access to the same reading materials sighted people read. KTBL provides a large, diverse collection; recorded books of special interest to Kentuckians; playback equipment; collection and equipment designed for those with visual or physical disabilities; digital books, audio books, cassette books, Braille, special-format magazines, descriptive videos, and newspaper-reading service; and access to materials held by other libraries in the NLS network. A higher level of service is provided than other organizations because books are selected for patrons and mailed automatically on a regular schedule tailored to suit individual reading needs.

This project addresses a particular need that crosses generations and results in partnerships with other community agencies to help improve the daily lives of an underserved group of citizens.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$126,691

Project #: 3C

Project Title: Children and Young Adult Programs Support

KDLA Project Monitor: Heather Dieffenbach

Number of Persons Served: 284

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Strengthen families and children

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Children

Library staff and volunteers

Young adults and teens

Primary Services

Education-related services for children and teens

Information access and services

Staff development, education, and training

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide a statewide children and young adult library programming consultant to assist library personnel in developing and enhancing public library services for Kentuckians from birth through age eighteen.

Project Activities / Methods

KDLA employed a consultant specializing in services for children from birth through eighteen years of age. The consultant provided training and consultation for individual librarians, regional children's services cooperatives, and other professional organizations. The consultant also coordinated the statewide summer reading program as part of the Collaborative Summer Library Program; created book sets to support discussion groups, developed programming kits for preschoolers and teens, provided oversight to a statewide children and youth listserv, and monitored programming subgrants. Relationships were initiated and maintained with other organizations serving and supporting children.

Project Outputs

- Coordinated 8 statewide Summer Reading workshops
- 180 librarians attended Summer Reading workshops
- 144,953 children and young adults registered for the Summer Reading program
- 56% of libraries reported partnering with other organizations in their communities in the Summer Reading program
- 4 online training sessions were presented to library staff working with children; 1 onsite training session was presented
- 101 Kentucky public libraries sponsored Summer Reading programs
- 20 thematic program kits and 40 new book kits were created to support book discussions by children and teens
- Maintained the new partnership formed with the Kentucky Department of Education to help promote Summer Reading throughout the public schools
- Coordinated a 2-day children's library services conference which included training in the Every Child Ready to Read Early Literacy program and was attended by 120 librarians
- Offered 1 face-to-face training on library services for children with special needs
- Maintained a listserv of 280 persons and used the listserv to disseminate information about training opportunities, best practices, and resources

Project Outcome

Training and consultation activities for public librarians and other organizations providing services to children were successful. Many Kentucky children's librarians do not have Bachelor's or Master's level degrees. The training and support KDLA provides is essential to helping them provide high quality library services to children throughout the state. Survey results from the Summer Reading program showed that 87% of librarians reported beneficial changes in their target audiences and communities that they attributed to the Summer Reading programs.

100% of librarians attending online Children's Services trainings reported increased professional knowledge and 100% reported the trainings increased the quality of their work. The consultant will work to increase the inclusion of early literacy skills in library story times, make library programming more inclusive for individuals with disabilities, and develop more partnerships between public libraries and public schools.

All subgrant recipients monitored by the consultant successfully completed their proposed programming projects.

Anecdotal Information

"A positive impact that the summer reading had on a particular teen patron was quite moving. This teen came into the library looking for someone to talk to and something good to read. It was discovered in talking with this young adult that the home-life was not easy and because of this the teen was looking for an unbiased outlet to discuss issues. The Teen Librarian was honored that she was the individual the teen decided to confide in and as a result every few days they would browse the teen fiction collection and have discussions while selecting books... Not only has the teen become a voracious reader but she was able to educate herself and find a safe and caring environment to help her grow into a healthy adult... This teen was the impetus for an "issues" book club that will be implemented beginning in the fall at the local middle school where she attends."

(One)...program was a hit this year with over 350 patrons in attendance. The day after the program, a mother came into the children's department with a short story. "I attended your program last night with my three year old daughter. As I was strapping her into the car seat at the end of the evening, she looked up at me and exclaimed, 'Thanks Mommy for making me so happy today!'"

"We had a 2 day watercolor painting class for children ages 9-18. During this time, the county fair was being held. Three of our participants from the watercolor class entered their paintings in the county fair and won 1st, 2nd, and 3rd place. It was very exciting and it was a good feeling of accomplishment for the children."

"We had a child care center that was able to use our SRP as part of their curriculum to advance in their STARS rating for their center. They needed a diversity aspect and the theme this year gave them a strong start on fulfilling that requirement."

"This was sent to us this summer... in regard to our Teen Summer Reading program - Thank you for the excellent summer reading program - my daughter, who enjoys reading, but doesn't always do it regularly - was so excited...knocked herself out to get everything finished. She even went in the library to perform a magic trick for the librarian! It was awesome to watch and enjoy."

"We also hear back from teachers that the kids who read over the summer are reading at a much higher level than the others who didn't."

"We had a grandmother that read her granddaughter 99 picture books because she was interested in Summer Reading incentives for her. The grandmother is a regular library user that only checks out DVD's. Because of the Summer Reading Program, she has ventured to other parts of the library, and plans to continue reading to her granddaughter."

"Since she was 12, one of my teens has had the goal of being the top points earner for her branch, despite the fact she has dyslexia. After four years of trying, this year she finally succeeded."

"A mother of a teen told me that her son read more books this summer than he'd ever read before because he was excited about the teen summer reading program."

"A patron attended several times during the summer. His mother was telling us that he hated reading before participating in our summer reading program. He didn't want anything to do with it. However, this summer, he has developed a love for reading and for the library. He went from a very reluctant reader to an excited reader in one summer. Mom even said that on his shelves at home, he has pulled off all his trains and replaced them with books... The library is now his favorite place to come."

"Right before summer reading I had a parent come to me and say her eleven-year-old hated reading and it was affecting his classroom work. We discussed some different strategies she could try at home and I picked out some really funny books that were quick simple reads I thought he might enjoy. Halfway through the summer she came to me and was so excited because her son had changed his attitude about reading and also the library because of all the fun programming and incentives we had offered throughout the summer."

"We also have a new young patron with autism. He is really into Lego's and attended out monthly Lego Club right before summer reading. One of the women that works with him on a regular basis would bring him to the library two or three times a week during summer reading. His mother was hoping that by attending library programming and hanging out that he would participate more and interact with others his own age... He spent a lot of time in our children's room building with Legos he had borrowed from me. By the end of the summer he was holding court in there discussing Legos and Star Wars with the other kids..."

"Our top reader spent over 17,280 minutes (288 hours) reading in just 6 weeks!...This girl comes from a difficult home life and only lives with her father in our county during the summers. Working with kids like her makes the entire program worth the effort since she gets such encouragement and self-esteem from her reading success."

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$65,000

Project #: 3C-A

Project Title: Prime Time Family Reading Time®

KDLA Project Monitor: Heather Dieffenbach

Number of Persons Served: 912

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Strengthen families and children

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Children

Primary Services

Education-related services for children and teens

Intergenerational programs

Literacy programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To help family groups experience reading together, discussing books, and the benefit of using their public libraries through participation with Prime Time Family Reading Time® programs.

Project Activities / Methods

Prime Time Family Reading Time is a unique intergenerational six-week program of reading and discussion held in public libraries. Developed and sponsored by the Louisiana Endowment for the Humanities, the program features award-winning children's picture books that stimulate discussion about themes and problems encountered in everyday life. Each discussion is led by a storyteller and a humanities scholar. Prime time is designed for at-risk children aged six to ten along with their parents.

The Kentucky Humanities Council (KHC) received a non-competitive grant to implement and administer Prime Time Family Reading Time® projects in Kentucky public libraries. As a partner in this effort, KDLA assisted in selecting participant libraries, organizing training, making site visits, and evaluating projects. Financial and staff economies were realized through this partnership, allowing KHC to act as the administrative agent for both their own Prime Time sites, and those of KDLA.

Project Outputs

The Kentucky Humanities Council received a grant for \$65,000. The grant, in combination with funding from a We the People Grant from the National Endowment for the Humanities, was used to help 19 Kentucky county public libraries host Prime Time programs. Participating libraries included: Pulaski, McCreary, Louisville Free Public Library – Shively/Newman Branch, Nelson, Clay, and Letcher. Libraries new to Prime Time included: Casey, Floyd, Boyle, Bullitt, Breathitt, Johnson, Louisville Free – Iroquois Branch, Campbell, Union, Barr Memorial (Hardin), Louisville Free – Main, Morgan, and Lexington Public Library – Main.

A two day planning and training workshop was offered to all participating libraries. During training, dates were set, scholars and storytellers were selected, and the book inventory was completed with replacement books ordered. 33 new scholars, storytellers, library coordinators, and translators attended the event.

Each participating Prime Time library enrolled an average of 15 families and 48 individuals, and reported an overall retention rate of 90%. Not only did libraries retain the majority of the families attending during the project, these families brought additional family members and friends on subsequent nights. Library cards were issued to 100% of the participants.

Project Outcome

Prime Time Family Reading Time® libraries indicated that the multi-generational discussions of universal issues, in the context of children's picture books proved to be a non-threatening and non-confrontational way to discuss potentially controversial topics. Libraries reported that all families benefited from the experience and that program participants returned to use other library services after the conclusion of the Prime Time Programs.

Anecdotal Information

"After several sessions, I noticed that several of the children were reading for meaning rather than for entertainment. They started to question the meaning or possible double meaning of every word and illustration. The use of the words by the fox in Doctor Desoto was particularly a highlight of the discussion as they attempted to determine if he was speaking in double-speak as a child pointed out. The evolution of critical thinking was significant during the short six weeks and the final discussion was very different than the first discussion in comfort level and meaning."

"In week two, we did the books under the 'dreams' theme. As we were discussing Fanny's Dream, our discussion took a real turn toward the humanities side and the question was asked, "Do you think Fanny had a realistic dream?" One woman in particular started a whole conversation about how she thought Fanny was a little on the crazy side because she seemed to settle for the first man that came along. Then she proceeded to talk about how a lot of the girls she went to high school with did the same thing. She said they settled for the first thing that came along instead of going on to college and seeing what else was out there. Well, the floodgates opened after that. Everyone had something to say about that comment and it seemed to me that it was then that we had our first 'Primetime moment.'"

"A mother came to us and said that her daughter, who was in a special reading class in school, was commended by her teacher for a great improvement in reading skills and heightened interest in books. The teacher asked what her mother did that brought on this improvement. The mother contacted the teacher and explained that her daughter had been attending the Prime Time Family Reading Time program at the library."

"During week two's session, most of the kids were still talking more about the plot/characters of the story, rather than the humanities correlation. But as weeks passed, they 'got' it and started relating the book's theme to real life situations they experienced. For instance, when we read The Talking Eggs, one child felt that Rose couldn't help how she acted, because kids learn from their mothers and that's what her mother taught her. He then went on to describe a situation he was familiar with, where he felt a child acted poorly, based on how her mother raised her."

Exemplary Project

Prime Time Family Reading Time® is the focus of an exemplary partnership among Kentucky Department for Libraries and Archives, Kentucky Humanities Council, each participating public library, and the Louisiana Endowment for the Humanities. It is by far the most productive partnership in which the KDLA Children and Young Adult Programs Support Consultants have participated.

KHC's staff expertise, administrative efficiencies, and economies of scale have made it possible to continue to accommodate almost every library that requested a program in spite of budget cuts. Prime Time is realizing its purpose of helping low-literacy families.

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LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$100,612

Project #: 3D

Project Title: Adult Programs Support

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 87

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide access to information,resources and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Library staff and volunteers

Special needs persons

Primary Services

Continuing education for the public

Information access and services

Literacy programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide a statewide programming consultant to assist library personnel in developing and enhancing public library services for adults.

Project Activities / Methods

KDLA employed a consultant specializing in services for adults. The consultant provided training and consultation for individual librarians, adult services cooperatives, and other professional organizations. The consultant also produced bibliographies and exhibits of adult books; created kits for book discussion groups, coordinated statewide adult program development, and facilitated online training sessions.

Project Outputs

- 56 book discussion kits with resource guides were developed in regular and large print
- 8 adult thematic kits with resource guides were created
- 44 large-type book kits were created
- 2 live online trainings were conducted
- A list of known adult services librarians was created with contact information added to a KYProgrammers listserv
- Collaborated with the Kentucky Office for Employment and Training to develop a list of useful population tracking resources for Kentucky Libraries to utilize as they monitor population changes in their communities and develop programming specific to their unique needs
- Web links for online population tracking and resources specific to Kentucky were added to the KDLA website under the Programming Resources Bibliography

Project Outcome

Training and consultation activities for public librarians and other organizations providing services to adults were largely successful given a five-month vacancy in the consultant position. All subgrant recipients monitored by the consultant completed their proposed programming projects.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$20,000

Project #: 3E

Project Title: Library Outreach Support

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 103

Congressional District Served: 1st

SUBGRANT INFORMATION

Library Name: Ballard County Public Library

Project Title: Ballard/Carlisle/Livingston County Library Outreach Project (3Ea)

Project Director: Sonya Mainord

Telephone Number: 270-335-5059

Email: sonya_bclpl@yahoo.com

Library Address: PO Box 428, Bardwell, KY 41203

LSTA Purpose

Services to persons having difficulty using libraries

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide access to information,resources and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Children

Special needs persons

Primary Services

Information access and services

Mobile services

Outreach services

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide start-up funds for a new library service or to extend library services to unserved or underserved groups.

Project Activities / Methods

The Ballard County Public Library received a non-matching, non-competitive grant for \$20,000 to create a bookmobile outreach service. Funds were used to support a bookmobile librarian, training, books and materials, equipment and furnishings for the bookmobile, and vehicle maintenance. Program activities focused developing and maintaining a regular bookmobile schedule while increasing the number of materials purchased and circulated. The service provided covered three counties, Ballard, Carlisle and Livingston Counties. Users were surveyed prior to the end of the grant year.

Project Outputs

A bookmobile librarian was hired and a schedule was established providing bookmobile services to all parts of the county. Best-selling fiction, popular non-fiction, and periodicals were purchased and added to the library's collection. The bookmobile also stocked a wide range of materials from easy readers for those just learning to read to materials to help with homework assignments. Bookmobile services and schedules were modified several times during the grant year to determine where stops would need to be located and what services should be offered. During FY2011, the region had one of the worst floods in history. The Ballard library building was closed for several months, but the bookmobile continued to provide access to books and materials during the crisis.

Project Outcome

The library reported that most users surveyed noted an increase in reading due to the availability of library materials. Also noted was an increase in reading or books checked out by patrons with preschool children. Finally, patrons reported that they used the bookmobile on a regular basis, the service adequately met their needs and they support the continuation of the program.

**LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011**

Funds Awarded: \$20,000

Project #: 3E

Project Title: Library Outreach Support

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 624

Congressional District Served: 4th

SUBGRANT INFORMATION

Library Name: Carter County Public Library

Project Title: Carter County Library Outreach Project (3Eb)

Project Director: Nellie Jordan

Telephone Number: 606-286-8070

Fax Number: 606-286-8070

Email: director@cartercountypubliclibrary.info

Library Address: 115 Mill Street, Olive Hill, KY 41164

LSTA Purpose

Services to persons having difficulty using libraries

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide access to information,resources and ideas

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Children

Special needs persons

Primary Services

Information access and services

Mobile services

Outreach services

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide start-up funds for a new library service or to extend library services to unserved or underserved groups.

Project Activities / Methods

The Carter County Public Library received a non-matching, non-competitive grant for \$20,000 to create a bookmobile outreach service. Funds were used to support a bookmobile librarian, training, books and materials, equipment and furnishings for the bookmobile, and vehicle maintenance.

Project Outputs

Due to staff turnover, a new bookmobile librarian was hired and a schedule was established providing bookmobile services to all parts of the county. Best-selling fiction, popular non-fiction, and periodicals were purchased and added to the library's collection. The bookmobile also stocked a wide range of materials from easy readers for those just learning to read to materials to help with homework assignments. Bookmobile services and schedules were modified several times during the grant year to determine where stops would need to be located and what services should be offered. The Reading Time Program continued to be implemented and the partnership with Kenton County Public Library produced creative ideas and positive upgrades to services.

Project Outcome

As with previous years, the citizens of Carter County experienced greatly enhanced access to library services. The bookmobile stocks a wide range of materials from easy readers to help with homework assignments. As the materials selection grows, the public seems to appreciate the service even more. The bookmobile also participated in community events to increase visibility and took part in four over the course of the grant year. Three new stops were added to the biweekly runs and patron attendance increased in unprecedented numbers, with 200 new patrons in September alone.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$6,890

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 30

Congressional District Served: 6th

SUBGRANT INFORMATION

Library Name: Bath County Public Library

Project Title: Wii Belong (3Fa)

Project Director: Holly Howard

Telephone Number: 606-674-2531

Fax Number: 606-674-2531

Email: youthservices@bathcountylibrary.com

Library Website Address: www.bathcountylibrary.com

Library Address: 24 West Main Street, PO Box 380, Owingsville, KY 40360

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide tools for the future

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Seniors

Young adults and teens

Primary Services

Continuing education for the public

Intergenerational programs

Lifelong learning

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Provide health-conscious programs for adults, teens, and seniors that will encourage exercise, healthy competition, and communication between families.

Project Activities / Methods

The Bath County Public Library received a non-matching, competitive grant for \$6,890. Funds were used to purchase equipment, software, storage, books, multimedia items, and for library staff. The library used the Wii Belong program to introduce three health conscious activities to the community. The programs were designed to help adults get healthy, prompt teens stay healthy, and influence families become healthier with Wii Tone which provided exercise and information on healthy habits to adults; with Wii Tune which introduced healthy competition in a safe environment to teens; and with Wii Time which provided family night to encourage healthy communications among families. Events were held in the evenings and were promoted in the community through the local newspaper, the library's website and Facebook page, and with flyers distributed to the school system.

Project Outputs

- 1 Wii Charge Station Quad was purchased
- 1 Lynksys Wireless Router was purchased and installed
- 2 Gaming Carts were purchased
- 1 Digital Projector and 1 Mount was purchased and installed
- 11 persons attended Wii Time consistently during the grant period
- 10 persons attended Wii Tune consistently during the grant period
- 9 persons attended Wii Tone consistently during the grant period

Project Outcome

Scores on consoles have increased and all persons attending events socialize with ease, teasing and playing well together. The library plans to continue the program, limited to one topic, utilizing local funds.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$14,480

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Heather Dieffenbach

Number of Persons Served: 1,068

Congressional District Served: 6th

SUBGRANT INFORMATION

Library Name: Lexington Public Library

Project Title: Fright and Write (3Fb)

Project Director: Heather Prichard

Telephone Number: 859-231-5500

Fax Number: 859-231-5598

Email: hprichard@lexpublib.org

Library Website Address: http://www.lexpublib.org

Library Address: 140 East Main Street, Lexington, KY 40507

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Provide tools for the future

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Young adults and teens

Primary Services

Education-related services for children and teens

Literacy programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Partner with five Central Kentucky public libraries and the Carnegie Center for Literacy & Learning to present a series of creative writing and editing workshops to promote teen literacy.

Project Activities / Methods

The Lexington Public Library received a non-matching, competitive grant for \$14,480. Funds were used to purchase books and audio visual materials, equipment, software, and supplies. The library provided a series of horror-themed programs to support the creative writing of teens in the Lexington-Fayette County community and in five surrounding counties. With the cooperation of Jessamine, Scott, Paris-Bourbon, Clark, Woodford county libraries and the Carnegie Center for Literacy, the library presented programs that included a visit from author R.L. Stine, writing workshops from which samples were submitted for inclusion in a chapbook and film documentaries. Book discussion kits were also created for resource sharing. Brochures and bookmarks were produced to promote the workshop series. Promotion was shared between the participating libraries.

Project Outputs

- 2 Kodak Video Cameras were purchased
- 39 programs were attended by 1,068 persons in 6 counties
- 252 participants attended creative writing workshops
- 36 teens submitted works that were included in a chapbook
- 3 tours of a local haunted landmarks was conducted (Waveland State Historic Site, Versailles Cemetery, Lexington Catacombs)
- 2 documentary films were created
- 19 book discussion kits were created and 1 how to facilitate a creative workshop kit was created
- Book discussion kits circulated 32 times prior to the end of the grant period

Project Outcome

The library considered the project to be very successful. 100% of creative writing workshop participants demonstrated that they improved their knowledge of horror writing after attending. Nearly all of workshop participants in Bourbon county were teens with disabilities. 63% of those participants successfully completed writing pieces and submitted them to the chapbook. Of 189 Bonechiller and Skeleton Key writing exercises, 43 were completed by program participants that attended one writing workshop session. The majority of the 43 entries met or exceeded the competencies outlined in the rubric designed for the program. 146 program participants who completed Bonechiller and Skeleton Key writing exercises attended at least 2 workshop sessions. These writing exercises were grouped by participant and each participant pack was scored collectively on one rubric grading sheet with notations about the level of improvement over the course of the program. Of the 8 participants who attended multiple workshop sessions, only 2 did not display improvement over the series. However, both participants had diagnosed learning challenges and the instructor reported that they were otherwise engaged in workshop activities. Of the 46 packets submitted, 11 consistently exceed expectations with the remaining 27 meeting

expectations, showing skill levels appropriate for the writer's age and grade level. Participants ranged in age from 9 to 15 years.

The book discussion kits will continue to be circulated in the library's collection. The documentaries will be shown on the Lexington Public Library's cable channel. The library is currently working with the Carnegie Literacy Center to develop another series of teen writing workshops to be held in FY2013.

Anecdotal Information

"I have never done a character study,, a pass it on story, or a what-if exercise. I really enjoyed them."

"I learned how to do a limerick poem, which is a five-line poem. It was cool and fun."

"I learned that I can be more confident reading out loud."

"I learned a good way to create a character. I also learned a drill to help writng."

"I really learned about not being afraid to share my work with other people, and to be less embarrassed about it."

"I learned that in a story I should show and not tell. If I just tell, it makes the story short and boring. But if I show, it can add some excitement."

"I learned how to revise and edit a story."

"I learned how to write a short story spontaneously from a random everyday object like a watch."

"I learned to take ordinary things from a story and make them un-ordinary."

"I learned that was, is, will, and by the is called passive writing and it's boring."

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LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$5,110

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Heather Dieffenbach

Number of Persons Served: 988

Congressional District Served: 2nd

SUBGRANT INFORMATION

Library Name: Green County Public Library

Project Title: Lapsit Lullaby (3Fc)

Project Director: Shelley Pruitt

Telephone Number: 270-932-7081

Fax Number: 270-932-7081

Email: shelleypruitt@kyol.net

Library Website Address: http://www2.youseemore.com/greenco

Library Address: 112 West Court Street, Greensburg, KY 42743

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Strengthen families and children

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Adults

Children

Primary Services

Education-related services for children and teens

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Partner with the Green County Health Department to affect the early literacy and development of children, birth to 24 months, through a series of programs that will introduce new parents and babies to age-appropriate books, music, language, and hands-on activities.

Project Activities / Methods

The Green County Public Library received a non-matching, competitive grant for \$5,110. Funds were used to purchase floor cushions, DVDs, software and music CDs, a bookcase, supplies, and for staff. The library established a baby Lapsit storytime to promote early literacy to new parents and caregivers to infant children. The storytime included early literacy activities and provided information to families with infants and toddlers. A musician was included in some storytime events. The importance of reading aloud was emphasized at each program in an effort to increase the amount of time parents spent reading to their children. The library promoted the program in the local newspaper.

Project Outputs

- 1 Dell Latitude Laptop was purchased and installed
- 1 Dell Projector was purchased and installed
- 40 programs were presented
- 988 parents participated in grant activities
- 20 bags which contained a new book, flyers for the Lapsit program, a baby onesie, an information about early literacy were created and distributed through the Green County Health Department to young mothers

Project Outcome

The main goal of the project was to promote and increase early literacy to new parents and caregivers of children aged birth to 24 months. 100% of surveyed participants were able to report one or more ways to encourage early literacy in their child after attending the program. 100% of surveyed participants also rated reading aloud to their child as extremely important after attending the program. 91% of surveyed participants reported that they had increased the time they spent reading with their child as a result of attending the Lapsit program. Many parents noted the socialization benefits of the program to their children. They also noted that their children were more enthusiastic about reading, had longer attention spans, and improved language skills as a result of attending the program. Due to demonstrated success, the library plans to continue Lapsit programming with local funding.

Anecdotal Information

"My child likes the closeness when I read."

"Reading to my child will foster a love of reading. Reading is a vital part of everyday life."

"Sometimes I see her sit down and open up a book and pretend to read."

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$5,070

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 344

Congressional District Served: 6th

SUBGRANT INFORMATION

Library Name: Meniffee County Public Library

Project Title: MC Teen Review (3Fd)

Project Director: Melissa Wells

Telephone Number: 606-768-2212

Fax Number: 606-768-9676

Email: library@mrtc.com

Library Website Address: http://www.youseemore.com/meniffee/

Library Address: 1585 Main Street, PO Box 49, Frenchburg, KY 40322

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Strengthen families and children

IMLS Secondary Performance Category

Enhance a lifetime of learning opportunities

Primary Users

Young Adults and teens

Primary Services

Afterschool programs

Education-related services for children and teens

Literacy programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Provide a series of programs for students in grades 9 through 12 and for those at the Menifee County Academy Alternative Center that will increase literacy skills and reading comprehension, reinforce healthy reading habits, and develop a practical knowledge of technical writing for the Internet.

Project Activities / Methods

The Menifee County Public Library received a non-matching, competitive grant for \$5,070. Funds were used for instructor's fees and supplies. 193 high-school students, teachers, and library staff engaged in programs. The teen council helped run the Library summer reading program and the program incorporated their ideas. The teens held book discussions and created arts and crafts projects. The program was advertised with signage posted in the library, flyers and announcements in local schools, flyers distributed to local businesses and Menifee County Wellness center, and on a website dedicated to the project, www.mcteenr.com.

Project Outputs

- 180 students participated in the MC Teen Council events

Project Outcome

The library reported that the MC Teen project was successful. Written book report contributions to the MC Teen website increased circulation of young adult materials and as a result, increased the number of library cards issued to teens. Virtually all teens that began the program carried through to the end, excluding those who graduated high school and went to college. During the grant year, new teen participants were continuously added which prompted the library to continue the project utilizing local funds. Teen "ambassadors" continue to spread the word about the new library programming and assist in selecting books and materials for the dedicated young adult section.

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$5,050

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Terry Manuel

Number of Persons Served: 25

Congressional District Served: 2nd

SUBGRANT INFORMATION

Library Name: Metcalfe County Public Library

Project Title: Computers Putting You to Work (3Fe)

Project Director: June Huffman

Telephone Number: 270-432-4981

Fax Number: 270-432-4981

Email: metcolib@scrtc.com

Library Website Address: http://metcalfepubliclibrary.com/

Library Address: 200 South Main Street, PO Box 626, Edmonton, KY 42129

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category

Provide tools for the future

Primary Users

Adults

Primary Services

Continuing education for the public

Economic development

Training for the public

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Offer weekly computer classes for unemployed/underemployed persons for assistance with filing unemployment, job searching, resume writing, and interview skills.

Project Activities / Methods

The Metcalfe County Public Library received a non-matching, competitive grant for \$5,050. Funds were used for a consultant and publicity and to purchase laptops and software. The library offered weekly classes for six weeks, as well as one-on-one instruction on filing out unemployment claims, job searching, resume writing, and interview skills. The project was publicized through bookmarks, newspaper articles and two television channels, a local radio station and library web pages.

Project Outputs

- 3 Dell Latitude laptops were purchased and installed
- 25 adults attended the Computers Putting You to Work series
- 76 adults received assistance filing for unemployment
- 102 adults received assistance with online job searching
- 2 adults successfully found employment
- 1 adult started a home business
- Computer usage at the library increased by 101, from 6,731 to 6,832 during the grant year
- Circulation of books and audio visual materials increased by 2,616, from 53,015 to 55,832 during the grant year

Project Outcome

The library reported the project was a success as 16 adults created email accounts, 12 adults participated in job interviews, and 13 delivered updated resumes to businesses. At the end of the grant period, 2 participants had found employment and 1 started a home business. The library plans to continue providing assistance to unemployed and underemployed persons in the community.

Anecdotal Information

"Doing a resume makes me feel smart."

"The professional look for my resume makes me more confident in job searching."

"The class better prepared me to find a job by learning new websites to search. I am more comfortable going for interviews after reviewing the do's and don'ts of interviews."

"I feel this class along with my recent completion of college courses contributed to me getting a job."

"It has been helpful to learn how to make a professional resume and to upload my resume from the computer to online job applications."

LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$14,990

Project #: 3F

Project Title: Library Programming

KDLA Project Monitor: Heather Dieffenbach

Number of Persons Served: 486

Congressional District Served: 4th

SUBGRANT INFORMATION

Library Name: Nicholas County Public Library

Project Title: Making Connections (3Ff)

Project Director: Becky Reid

Telephone Number: 859-289-5595

Fax Number: 859-289-4340

Email: becky@nicholascountylibrary.com

Library Website Address: http://www.nicholascountylibrary.com/

Library Address: 223 North Broadway Street, Carlisle, KY 40311-1149

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 3: Library programming and services

IMLS Primary Performance Category

Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category

Provide tools for the future

Primary Users

Adults

Children and young adults

Primary Services

Continuing education for the public

Education-related services for children and teens

Literacy programs

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

Provide a workshop and lecture series for children and youth, preschool through grade 12 and their families. Activities will promote student's interest in and understanding of books and subject matter, and to promote family literacy.

Project Activities / Methods

The Nicholas County Public Library received a non-matching, competitive grant for \$14,990. Funds were used to purchase equipment, books and audiovisual materials, software, supplies, and for speaker's fees in order to increase the literacy skills of children and young adults, and their families. The library subscribed to the Kentucky OverDrive Consortium in order to provide downloadable books to the community. A partnership with the public school system helped promote the early literacy push and with data collection. A series of informational and cultural programs for adults and children were held in the community to provide opportunities for family learning. Personalized computer training for seniors was provided as a final component of family literacy to allow grandparents an opportunity to improve their knowledge and skill with computers as well.

Project Outputs

- 3 AWE Early Literacy Stations were purchased and installed
- 13 Making Connections programs were held community-wide with 269 individuals attending
- 86 audio books were checked out during the grant year
- 41 adults were give computer assistance in setting up email accounts, applying for jobs and unemployment benefits, using MS Word, keyboarding, Internet searches, using Facebook, creating and submitting resumes, and setting up websites to sell farm produce.
- 2 adult participants found jobs after receiving assistance

Project Outcome

The library reported that there was an overall increase in literacy of Making Connections participants.

The adults that used the Early Literacy Stations with children reported:

- 49% of the children understood that print has meaning
- 65% began to recognize some letters of the alphabet
- 51% could identify some letters of the alphabet in familiar and unfamiliar words and could recognize similar sounds
- 53% could recognize rhyming words
- 43% could product a rhyming word and identify beginning sounds
- 41% could make letter-sound connections
- 53% realized than an oral message can be represented by written language

Seventeen students (three 4th graders, five 5th graders, eight 7th graders, and one 9th grader) articulated in the OverDrive component of the project by listening to audiobooks and reading a print version of the books. All students had IEP's and were reading below grade level before the project began. Data was collected using the GRADE assessment tool, a diagnostic reading test to determine what developmental skills students have

mastered and where they need instruction or intervention. Assessments were made by Nicholas County Public School teachers. All students reached grade level ability in reading comprehension, sentence comprehension, listening comprehension and vocabulary. By the end of the project, all students said they were able to read books without needing to listen along. All students reported that their confidence level increased and they were able to read aloud with greater fluency. The library also reported that 94% of individuals who attended family programs stated that the experience increased their knowledge of literacy.

Anecdotal Information

The project director noted:

“One patron who brings in his daughter every week said she has improved in building stories of her own and forming more complex sentences. He also said that she has show improvement in problem solving and more patience in exploring new vocabulary words. He attributes it to the early learning station.”

“One grandmother who brings in her school age grandchildren has started them in piano lessons because of the interest they have shown using the early learning stations. They are progressing and one of her grandchildren is also taking violin lessons along with piano. She said the time she spends with them in the library is the favorite part of the week.”

Exemplary Project

This project is exemplary because of the impact made to program participants. Data overwhelmingly showed improvement to literacy competencies of students and adults that received computer assistance and other workforce training increased their knowledge and skill level thereby aided them in being more prepared to obtain jobs. The library plans to continue literacy programs and participate grant projects to provide assistance to the unemployed and underemployed in community.

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**LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011**

Funds Awarded: \$158,762

Project #: 4A

Project Title: Continuing Education for Public Library Staff

KDLA Project Monitor: Beth Milburn

Number of Persons Served: 2,000

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 4: Continuing education and professional support

IMLS Primary Performance Category

Enhance a lifetime of learning opportunities

IMLS Secondary Performance Category

Provide tools for the future

Primary Users

Library staff and volunteers

Primary Services

Staff development, education, and training

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide library staff and volunteers with training and continuing education opportunities that addresses the LSTA purposes.

Project Activities / Methods

KDLA employed two staff persons that planned and monitored continuing education events for public library staff. Evaluation forms were distributed at all events to collect comments on the training in general, the most beneficial aspects, and how the information gained will improve services at the library. Additionally, financial assistance for workshop registrations and library science coursework was provided, assisting public library staff with earning or renewing their public librarian certification as required by Kentucky statute. Following are examples of events held during the project period:

- Library staff completed 24 *LE@D online training* courses offered through the University of North Texas School of Library and Information Sciences.
- Library staff completed three 4-6 week online classes from the University of Wisconsin Continuing Education Services
- Library staff completed 54 live online webinars developed by KDLA staff on iLinc
- 22 applications for tuition reimbursement grants were received and awarded for courses taken by full-time public library employees at American Library Association-accredited library schools
- 6 KPLA-KDLA Staff's Day Out retreats held statewide in 6 locations
- The Kentucky Bookmobile & Outreach Services Conference was held
- The bi-annual Widening Circles Conference was held

Project Outputs

- A total of 1,201 individuals participated in the training sessions provided
- 200 non-supervisory staff attended the Staff's Day Out program
- 77 Bookmobile and Outreach librarians attended the KY Bookmobile & Outreach Services Conference
- 125 Children and Young Adult librarians attended the Widening Circles Conference
- 974 public library staff took advantage of continuing education courses provided through the University of North Texas, University of Wisconsin, University of Kentucky, and San Jose State University. Staff attended more than one online course
- The library school tuition program benefited 22 individuals from 7 public libraries, exceeding the target of 20 individuals
- The KDLA Continuing Education Calendar was visited 10,937 times, an increase of 64% over FY2010

Project Outcome

FY2011 marked a 12% decrease in funds set aside by public libraries to support continuing education. Continuing education for full-time public library staff is required by Kentucky Statute. Through this project, KDLA assists library staff in fulfilling this requirement. Professional training opportunities for librarians and staff are provided free of charge to the individuals. By serving the educational needs of library staff in Kentucky, high quality library services and programs are available to all citizens.

The educational opportunities provided during the project year included the areas of outreach, online database use, reference and research, emerging technologies, collection management and access, and children and youth initiatives. As a result of training, 95% reported that the training they received helped them provide better service to their libraries, 75% indicated that they were able to make improvements to existing library programs and services, and 21% reported that new programs and services were started.

KDLA gathers statistics on the state fiscal year. There was a decrease of 3% in full time eligible library staff with MLS degrees from SY2009. This decrease is attributed to a decline in hiring full-time public library staff. However, a total of 273 library staff members earned or renewed their 5-year certificate, bringing the total number of active certified professional librarians, paraprofessional, and other staff in Kentucky to 1,194.

Anecdotal Information

Florida State University Information Organization course:

"I hate to say this but I was dreading this class. I thought it would very boring and would not pertain to me as a Children's Librarian. I was wrong. When doing some of the first assignments I learned a lot about how to search different databases and that helped me teach kids and adults on how to search for books/research in our card catalog. Also with me putting in AR records in the children's books this course allowed me to understand the MARC records better with hands on experience. My goal is next semester take a cataloging course to better help with the library staff and to know more about my juvenile collection."

San Jose State University Collection Development course:

This course explored collection management in all types of libraries and assessed the impact of digital materials on traditional information centers. A unique collection mapping approach was used to evaluate content across format types, which will be increasingly important in the digital age. Through this class I was able to analyze our current collection, develop selection standards, compare collection policies, learn about new development resources, and identify areas for improvement at our library. I gained experience and insight into our community that helped me prepare an opening day collection for our move to a new building. I am much more familiar with our materials as a result of this course and have a better understanding of how future trends could impact our collection. I can now proactively manage the collection by using this holistic mapping method.

University of Kentucky Current Trends in School Media Centers course:

The course was beneficial to me and my goals as a librarian. My job requires me to work with public school librarians all the time. This course enabled me to better understand the increasing demands of being a public school media specialist. In addition, I am now more capable of suggesting new and interesting programs not only for the public school library system but for the public library system as well. After taking the course, I am more aware and knowledgeable of current trends in internet-based learning, educational websites, and informational technology. This will enable me to better serve my patrons and the library system as a whole.

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**LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011**

Funds Awarded: \$19,725

Project #: 4B

Project Title: Continuing Education for KDLA Staff

KDLA Project Monitor: Beth Milburn

Number of Persons Served: 100

Congressional District Served: Statewide

LSTA Purpose

Services for lifelong learning

State Five-Year Plan

Goal 4: Continuing education and professional development

IMLS Primary Performance Category

Provide access to information, resources, and ideas

IMLS Secondary Performance Category

Provide tools for the future

Primary Users

Adults

Primary Services

Staff development, education, and training

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide opportunities for training, continuing education, seminars, and higher education to assist KDLA staff in improving their skills and knowledge in order to more effectively assist patrons and libraries in meeting their needs.

Project Activities / Methods

KDLA employees were encouraged to participate in training and continuing education appropriate to their job duties and consistent with each department's mission. This project also supported staff attendance at library and library-related conferences.

One source for training was the Kentucky Governmental Services Center (GSC). GSC offered workshops and class instruction quarterly on a variety of topics. Classes were provided on-site at the State Library, at various locations throughout the state, and online. Self-instruction opportunities were available at the State Library in various formats, including video, CD, DVD, hardcopy books, and online. College courses were supported through payment of tuition and books. This project also provided programs and speakers for on-site training organized by KDLA staff.

Continuing education activities included attending several conferences and trainings:

- 2011 Midwest Archives Conference
- 2011 NAGARA Annual Meeting
- 2011 McConnell Literature Conference
- KY Public Library Association/KY Library Trustees Round Table Spring Conference
- Federation of Genealogical Societies 2011 Annual Conference
- KY Public Library Association/Kentucky Library Trustees Round Table Conference
- KY Library Association/KY School Media Joint Annual Conference
- Southern /Midlands Regional NLS for the Blind & Physically Handicapped Conference
- National Legal Aid & Defense Association Conference
- KY School Media Association Summer Refresher 2011
- CE Forum
- DrupalCon 2011
- ALCTS: RDA Webinar Series – Managing the Transition at your Library – New Models of Metadata
- ALA TechSource Workshop – RDA: Designated for Current & Future Environments
- ALA TechSource Workshop – RDA: Vocabularies in the Semantic Web
- RDA @ Your Library – Amigos Library Services
- Managing Copyright in the Digital Age Webinar
- Adobe Creative Suite Users Conference

Project Outputs

KDLA utilized a statewide training database to record completed training and continuing education activities of all employees. A compiled report from the training database for the project period revealed that 79 individuals participated in training events.

Project Outcome

The project resulted in a better-trained and mature workforce with the skills and confidence necessary to maintain the highest level of service to all types of libraries and other users of library and information services. Trained employees provided efficient customer service and effectively handled customers' concerns. In addition, on-going training allowed staff to remain abreast of new and emerging technologies, enabling them to advise Kentucky's libraries in this area.

Anecdotal Information

Federation of Genealogical Societies

"Attending the Federation of Genealogical Societies annual conference allowed me to gain greater knowledge concerning record types that I wasn't as familiar with before the conference."

RDA

"I have a better understanding of cataloging rules. Even though the library world has not yet implemented RDA, the knowledge I've gained from the webinars so far will help me transition when the time comes."

Southern/Midlands Regional NLS Conference

"I learned the latest accessible technology that our patrons may want or use. I can better explain to patrons why everything cannot be made available."

NAGARA Annual Meeting

"Participation at this conference gave me new resources to implement in our digital archives to allow us to meet our current strategic plans."

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LSTA ANNUAL PROJECT REPORT
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
FY 2011

Funds Awarded: \$23,191

Project #: ADM

Project Title: LSTA Administration

KDLA Project Monitor: Nicole Bryan

Start Date: 10/01/10

End Date: 09/30/11

Project Purpose

To provide for the administration of LSTA funds. The project provides support, tools, and assistance to library staff for the effective use of funds to enhance library and information services to the citizens of the Commonwealth.

Project Activities / Methods

Support for the management and administration of the LSTA Five Year Plan was provided through this project. Funds provided supplies and resources to effectively administer and supervise programs under the Act and support the activities of the State Advisory Council on Libraries which provides technical assistance and advice on the State Plan direction and evaluation of LSTA funded activities.

The State Library complies with the Federal share and maintenance of effort levels described in SEC. 223 of the Library Services and Technology Act and does not use more than 4% of its allotted funds on administrative costs for this program.

Project Outputs

KDLA administered both statewide projects and subgrants to individual libraries. Administrative funds were used to support operating expenses and support staff to sufficiently administer the statewide program, State Advisory Council activities, and statewide planning and evaluation.

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2011 LSTA Expenditures by Project

Project #	Project Name	Funds Expended
1B	Kentucky Guide Program	70,371.36
1C	Digitization Project	13,369.63
1D	Collection Access and Management	438,153.09
1E	State Library User Services	284,638.68
1F	Support for Library Consortia	421,595.30
2E	Information Technology Infrastructure Support	334,229.25
3B	Kentucky Talking Book Library (KTBL)	464,624.84
3C	Children and Young Adult Programming	126,691.23
3C-A	Prime Time Family Reading Time®	65,000
3D	Adult Programs Support	100,612.28
3E	Library Outreach Support	40,000.00
3F	Library Programming	51,590.00
4A	Continuing Education for Public Library Staff	158,761.63
4B	Continuing Education for KDLA Staff	19,725.33
ADM	LSTA Administration	23,191.00
	Total Expenditures	\$ 2,612,553.62